



**BATTEN SCHOOL COUNCIL  
PROFESSIONAL DEVELOPMENT GRANT APPLICATION**

Batten School Council offers funding to students for professional development grants to engage in leadership and policy opportunities outside of the classroom, as well as community service. Such opportunities include, but are not limited to, participating in conferences and visiting policy experts. For more information on the application process or funding criteria please see the Batten Graduate Council [website](#). The Council reimburses expenses up to \$250 (for travel and registration) and requires a 200-250 word write-up on the experience to be shared with the Batten community. Funding will be allocated when write-up submission is received.

*\*\*Note: The Council will review special circumstances that exceed \$250 on a case-by-case basis.*

**1. Applicant information:**

*Name:*

*Year:*

*Address (for reimbursement purposes):*

*Email:*

*Phone:*

*Have you been or are you currently a UVA employee (Y or N):*

**2. Description of professional development activity, including location and date.**

**3. Attach a brief statement (approximately 150-250 words) explaining how this activity contributes to your professional development. Please indicate how you expect to participate in the event.**

**4. Attach itemized budget detailing expenses (REQUIRED for reimbursement)**

Please submit completed application and supporting documentation in a timely manner. We try to process all requests within **two weeks**. Submit your application to Ben Yahnian, [bay3wh@virginia.edu](mailto:bay3wh@virginia.edu), Batten Graduate Council Treasurer.